

Suggested Timeline for Virginia FCCLA State Officer Candidates

For more information, contact:

Virginia FCCLA Vice President of Parliamentary Law

Contact information found on the Virginia FCCLA website under the State Executive Council tab, listed in the sidebar:
www.virginiafccla.org

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October

Print a copy of the State Officer Candidate Application located at: www.virginiafccla.org – click on the “State Executive Council” button on the left sidebar of the main page. Review the application so that you can begin identifying things you can do to build a good resume of FCCLA activities. Save it as a digital document on your computer for ease in filling out.

Start working on the two Power of One units that are required (*Speak Out* and *Take the Lead*). Also consider becoming a Power of One Completer by doing all five units.

November

Begin filling out the application that you saved. Be sure to mention all the FCCLA activities you have been involved in since becoming a member, including participation in projects and activities.

Collect the information that you will need to learn to prepare for the knowledge test given at the state conference as part of the election process. Basic information such as the Creed, the Opening Ceremony, the FCCLA Purposes, the Motto, etc. are found on both the state and national FCCLA websites. Become familiar with the list of national FCCLA programs and the units within each. Learn to recognize the names of youth and adult leaders in our organization. Regularly visit the Virginia FCCLA website to keep up with state news and activities. Ask your adviser to help create a list of study questions about FCCLA at the state and national levels. Learning as much as possible about the organization will help you do better on the knowledge test and feel less stress as you go through the election.

December

Complete the State Officer Candidate Application and begin getting the required signatures. Sometimes it may take several days to get signatures from school administrators so don't put this off until the last minute.

January

Request a copy of your official transcript to send with your application. January 15 is the last date to email your application to Debbie Will (state adviser): debbiewillFCCLA@comcast.net. The official transcript and signature pages of the application must also be postmarked or scanned and emailed to Debbie Will by January 15.

February

All officer candidates will receive a mailing from the Vice President of Parliamentary Law. Read all of the information carefully for detailed instructions on preparing for the election process at the state conference. The topic for your 1-minute speech will be provided in the packet.

March

Complete your 1-minute speech and submit it to Debbie Will, along with other documents provided in the officer candidate packet mailed to you in February.

April (prior to and during the State Leadership & Recognition Conference)

Continue to study for the knowledge test, practice your speech, get plenty of rest, and **Enjoy the Experience!** Meeting the other candidates and FCCLA members at the state conference will be lots of fun and a great leadership opportunity. Regardless of the outcome, you'll be glad that you stepped up as a leader in FCCLA!

NOTE: This calendar is created as a guide in preparing to run for state office. The suggestions are made to give candidates ample time to meet deadlines and avoid last minute stress.