

**2024 VIRGINIA FCCLA**  
**STATE LEADERSHIP AND RECOGNITION CONFERENCE – April 11-14**  
**HOUSING FORM – page 1**  
**Off-Site Oceanfront Hotel – (can sleep up to six in doubles suite)**

SEND THIS FORM (with page 2 list of names) DIRECTLY TO THE HOTEL:

**Comfort Suites Beachfront**

2321 Atlantic Ave

Virginia Beach, VA 23451 Telephone: (757) 491-2400 or (757) 407-4509 Email: [sales@pashmglobal.com](mailto:sales@pashmglobal.com)

HOUSING FORM MUST BE EMAILED BY **FEBRUARY 15**  
 TO RECEIVE GROUP RATE BASED ON ROOM BLOCK AVAILABILITY

**1. Person responsible for group:**

<b>Name:</b>		<b>School:</b>	
<b>School Address:</b>			
<b>City, State, Zip:</b>			
<b>Adviser's Email:</b>			
<b>Adviser's Cell #:</b>			
<b>School Phone:</b>		<b>School Fax:</b>	

**2. Dates:**

<b>Check in date:</b>		<b>Check out date:</b>		<b>Estimated arrival time:</b>	
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**3. Deposit due at least three days prior to arrival. Please complete the information below in order to receive guest room confirmation numbers. Two night (Friday & Saturday) minimum stay required.**

<input type="checkbox"/> <b>Check enclosed</b>	<b>Check amount:</b>	<b>\$</b>		<b>or credit card information:</b>
<b>Credit Card #:</b>		<b>Card type:</b>		<b>Expiration date:</b>
<b>Name on card:</b>		<b>Signature authorizing charge:</b>		

**Suites are available at the following rate:**

**\$137** plus 15% sales tax, \$2.00 per room per night occupancy tax for inclusive rate of **\$159.55** per room.

Note: Doubles Suites have two double beds plus a sleeper sofa in the separate living/kitchen area; can sleep up to six.

King Suites have a king bed plus a sleeper sofa in the separate living/kitchen area; can sleep up to four.

*Full hot breakfast buffet is included.*

Any reservation not canceled within **72 hours** of arrival will be charged one night's room and tax.

**PLEASE INDICATE IF ANY OF THE ROOMS MUST BE HANDICAP ACCESSIBLE.**

**Note:** All rooms are oceanfront two-room suites with private balconies. All have a refrigerator, microwave, wet-bar, iron/ironing board, hair dryer, guest laundry and market.

**Bus Parking:** Bus parking will be provided based on availability. **Advanced notice** is required. Please indicate here the number of **buses** required for your group: \_\_\_\_\_

**PLEASE USE "PAGE 2" OF THE HOUSING FORM TO LIST NUMBER OF ROOMS AND PERSONS TRAVELING WITH YOUR GROUP ASSIGNED TO EACH ROOM.**

Send PAGE 1 & 2 of this form directly to the hotel by the postmark deadline. Keep a copy for your records.

(Use this page for reserving rooms at all hotels – attach to selected housing form.)

## FCCLA Conference Housing Reservation – Page 2

<b>Name:</b> <input style="width: 95%;" type="text"/>	<b>School:</b> <input style="width: 95%;" type="text"/>
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**All hotels in the FCCLA block are non-smoking.**

Circle Room Choice	Names of Participants	Arrival Date	Departure Date	Confirmation # (If booked already)
King bed room (1 bed) Double/queen room (2 beds) Non-Smoking				
King bed room (1 bed) Double/queen room (2 beds) Non-Smoking				
King bed room (1 bed) Double/queen room (2 beds) Non-Smoking				
King bed room (1 bed) Double/queen room (2 beds) Non-Smoking				
King bed room (1 bed) Double/queen room (2 beds) Non-Smoking				
King bed room (1 bed) Double/queen room (2 beds) Non-Smoking				
King bed room (1 bed) Double/queen room (2 beds) Non-Smoking				
King bed room (1 bed) Double/queen room (2 beds) Non-Smoking				
King bed room (1 bed) Double/queen room (2 beds) Non-Smoking				
King bed room (1 bed) Double/queen room (2 beds) Non-Smoking				

**PLEASE INDICATE IF ANY OF THE ABOVE ROOMS MUST BE HANDICAP ACCESSIBLE.**